

Public consultation webinar series

EIB Environmental and Social Sustainability Framework (ESSF)

Tuesday 22 June – Friday 9 July

13:00 – 15:00 (CEST)

Participant's guide

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1. Join the event

You can join the event directly by using the links in the table below. **Please note that each event has a different event link.**

| Date | Topic |
|---------|---------------------------------------------------------------------------------|
| 22 June | EIB Group Environmental and Social Policy |
| 24 June | Standard 1: Environmental and/or social impacts and risks |
| 25 June | Standard 2: Stakeholder engagement |
| 28 June | Human Rights |
| 29 June | Standard 3: Resource efficiency and pollution prevention |
| 30 June | Standard 4: Biodiversity and ecosystems |
| 1 July | Standard 5: Climate change |
| 2 July | Standard 6: Involuntary resettlement |
| 5 July | Standard 7: Vulnerable groups and Indigenous Peoples |
| 6 July | Standard 8: Labour Rights |
| 7 July | Standard 9: Occupational and public health, safety and security |
| 8 July | Standard 10: Cultural heritage |
| 9 July | Standard 11: Intermediated finance |

Once you click on the link, you will be asked to provide some information:

This window will appear:

Event status: ● Started ([Register](#))

Date and time: Tuesday, June 23, 2020 2:15 pm
Europe Summer Time (Brussels, GMT+02:00)
[Change time zone](#)

Duration: 1 hour

Description:

By joining this event, you are accepting the Cisco Webex [Terms of Service](#) and [Privacy Statement](#).

Join Event Now

To join this event, provide the following information.

First name:

Last name:

Email address:

Event password:

[Join Now](#)

[Join by browser](#) NEW!

If you are the host, [start your event](#).

Notice that the password of the event is prefilled. Therefore, you **do not** need to type it. Simply insert your first name, your last name and your email address. **Please insert the name of your organisation between brackets after your last name.** Click on blue button to [Join Now](#).

2. Using interpretation – Interactio

The webinars will be held in English, but interpretation will be provided into **French**. Spanish and Portuguese will also be provided for the webinars on **Standard 6** (Involuntary resettlement) and **Standard 7** (Vulnerable groups and Indigenous Peoples).

Interpretation will be provided via **Interactio**. To use **Interactio**, please follow the steps outlined below.

1. Download the Interactio app from the Apple Store or Google Play store or access the web app from your laptop **Google Chrome Incognito** browser at app.interactio.io;
2. Enter the event code ESSF;
3. Alternatively, you can access the event by clicking this link <https://app.interactio.io/Search/DirectedSearch?eventCode=ESSF> or, if using a phone, scanning the following QR code:



4. Plug in your headphones;
5. Open the App and select the relevant language channel

A few important details on how to listen to the interpretation:

- **By phone:** The best way is to open the **Interactio** app and listen to the interpretation on your phone while watching the video meeting through your computer.
- **By computer:** If you want to listen to the interpretation on the same device as the video meeting, you will need to mute the video meeting and only listen through the **Interactio** web app at app.interactio.io or by clicking this link <https://app.interactio.io/Search/DirectedSearch?eventCode=ESSF>

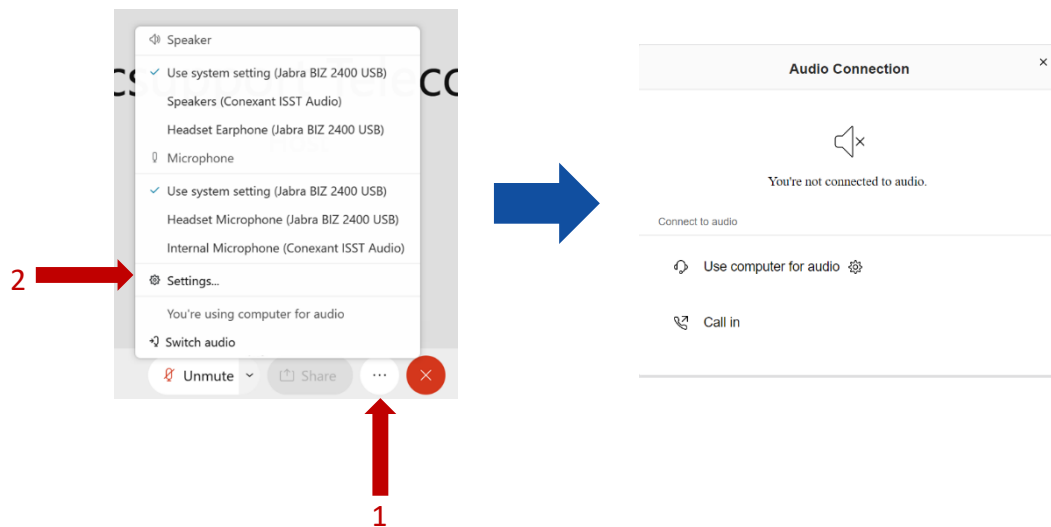
3. Getting your settings right (sound, video, screen display)

3.1 Audio and video settings

Please note that at the start of the event, your microphone will be muted by default.

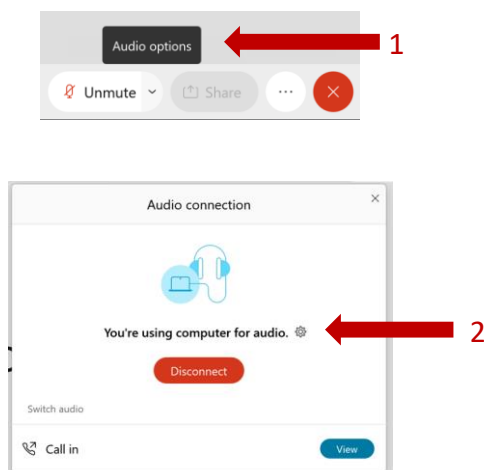
If you are having trouble with the sound, please see a few tips below.

Please click on the “...” button to access the audio settings. This will open an ‘Audio Connection’ window.



Then, click on “**Use your computer for audio**”. The browser will ask you to allow access to the microphone. Select “**Allow**”.

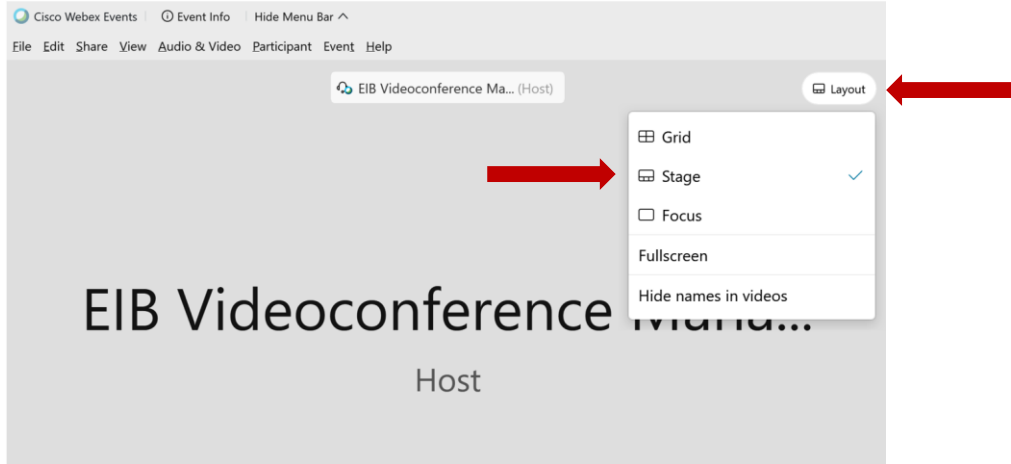
To change the settings, (1) click on the button “**Audio options**”, (2) then, click on “**Audio settings**”.



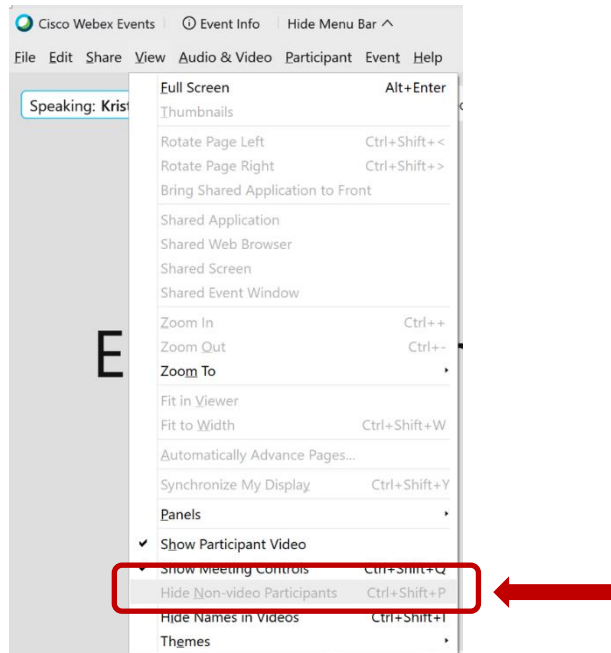
You will then get a “settings” window, where you can choose your output and input speaker.

3.2 Having the best visual experience

In order for you to have the best visual experience, we invite you select the layout called “stage” as in the screenshot below.



We also encourage you to change your settings to see only the panelists with their video on. To do this, click on “View” in the bar menu at the top of your screen and select “Hide Non-Video Participants” in the drop-down menu, as shown in the image below.



4. Taking part in the conversation

We invite all participants to take an active part in the conversation. You can participate by asking to speak or by submitting written questions or comments.

4.1 Asking to speak: “raising your hand”

In order for the moderator to see that you want to speak and to give you the floor, you need to “raise your hand”.

You can raise your hand by hovering over your name in the attendee list (always on top) and clicking on the hand icon that appears to the right of your name, as shown below.



The host will read out your name before giving you the floor and will activate and deactivate your microphone remotely.

Please remember to “lower your hand” once you have been given the floor or if you no longer wish to speak.

4.2 Submitting a written question via SLIDO

The EIB has chosen to use **Slido** for this event.

It can be accessed either via your mobile device or your PC. Slido does **not** require a login, but you will be asked to insert your name. You can access our Slido event in three ways:

- Go to <https://app.sli.do/event/kengzo2o>
- Go to <https://www.sli.do/> and enter the event code **ESSF**.
- Scan the barcode on the right with your mobile device



You can use Slido on your phone or on your computer/tablet.

You can “like” other people’s questions and comments to give them priority in the discussion.

